

Technology Systems Administrator

Full-time Act 93, quasi-administrative position available. Assist the Director of Technology in establishing, installing, configuring, and maintaining systems and workstations, network infrastructure, integrations, and security-related technologies. The Systems Administrator will provide leadership in training and guiding staff members with all technology-related matters. In addition, this individual must be proactive in identifying opportunities to improve and enhance current systems. This position is also responsible for reviewing and managing IT systems around support, project management, systems upgrades, assisting in coordinating contracts with third-party providers, and website management. Three to five years of experience in a similar role are required. Proficiency in networking, Microsoft 365, Windows Active Directory, IT infrastructure, firewalls, school district critical software systems (PowerSchool, Schoology, ClassLink, etc.), and software support.

Deadline for internal applications: open until filled

Deadline for external applications: open until filled

Interested applicants must apply via Recruit & Hire
at: <https://acschools.tedk12.com/hire/index.aspx> .

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