

Mount Union Area School District
Administrative Center
603 North Industrial Drive
Mount Union, PA 17066
814-542-8631
814-542-8633 – Fax #
www.muasd.org

The Mount Union Area School District is seeking a dedicated, proactive leader as:

Supervisor of Maintenance

This critical role oversees all district facilities and grounds with a goal to ensure safe, clean, efficient and welcoming schools for students, staff, and community members.

Core responsibilities include: 1) Supervision and Management, 2) Maintenance and Repairs, 3) Facility Operations, 4) Safety and Compliance, 5) Budgeting and Resource Management, 6) Planning and Development, 7) Policy and Procedure Development, 8) Documentation and Recordkeeping, 9) Communication/Collaboration, and 10) Problem Solving.

Qualifications:

Required:

- High School diploma or GED
- Valid PA driver's license and clean driving record
- Knowledge of mechanical trades (HVAC, Plumbing, Electrical)
- Ability to operate maintenance equipment and handle moderate lifting
- Current Act 34, 151, and 114 clearances

Preferred:

- Post secondary education in facilities management or related field
- Minimum 5 years in a supervisory role within facilities or maintenance

Application Process:

Internal applicants should submit a letter of interest and resume to Michelle Dutrow, Interim Superintendent, via email to applications@muasd.org.

External applicants should submit letter of interest, resume, Non-Certified Application and current clearances to Michelle Dutrow, Interim Superintendent, via email to: applications@muasd.org or mailed to Administrative Center, 603 North Industrial Drive, Mount Union, PA 17066.

Applications accepted until 3:00 p.m. Thursday, June 12, 2025 (or until filled). EOE