

## **Business Manager**

Weatherly Area School District: 12-month position available. Enrollment approx. 675, 16.7 million budget. BA/BS in finance, business, or accounting; public school business management preferred; working knowledge of budget development, financial management, human resources, debt service, transportation and financial procedures for PA school systems including federal/state grant requirements a plus, Board secretary duties included. Full benefits package included. Salary based upon education and prior experience. Application packets must include the following documents: letter of interest, PA Standard Application, clearances (PA Criminal History, PA Child Abuse, Act 24, and FBI Federal Criminal History), Act 168 disclosure forms, Act 126 Child Abuse Recognition and Reporting Training, transcripts and letters of reference. Application packets should be submitted via email to Judi Kunkle at [kunklej@weatherlysd.org](mailto:kunklej@weatherlysd.org), or by mail to Weatherly Area School District Superintendent's Office, 602 Sixth Street, Weatherly, PA 18255. EOC